

FIELD TRIP GUIDELINES FOR VOLUNTEERS

Field trips are designed for curriculum linked experiences, which extend beyond the classroom. Field trips are considered experiential learning opportunities taking place in the classroom. Without volunteers, teachers would be unable to provide these experiences. Volunteers support the safety and learning of all participants and are required to meet the student to adult supervision ratio.

Roles and Responsibilities of the Volunteer

- complete a **Criminal Record Check**
In addition, volunteer drivers are required to submit an ICBC driver's abstract and copies of insurance and driver's license. Links can be found on our website in the Parent Info > Volunteer Info sections.
- wear the provided **purple volunteer lanyard**
This makes you easily recognizable to all participants.
- provide **supervision**
Assist with supervision as planned and stay with the group of students to whom you are assigned. If unsure of your responsibility speak with the supervising teacher.
- recognize **attendance limits**
For safety and student learning, siblings cannot be accommodated on field trips. Volunteers must be available to dedicate their full attention to the students they are supervising.
- be **engaged**
Arrive prior to the departure time and stay with the group for the duration of the trip. This helps keep the children focused and engaged.
- connect with the teacher to deal with **unsafe or disruptive student behaviour**
The teacher has the ultimate responsibility for the class and is trained to deal with this behaviour. Volunteers are not expected to fill this role.

Thank you so much for volunteering on field trips so that we can provide fun, educational experiences for the students.